Home insurance All you need to know

Helpful banking



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B Additional cover

If you claim

Welcome to NatWest Home Insurance

Thank you for insuring your home with NatWest Home Insurance, which is underwritten by U K Insurance Limited. We are determined to provide you with outstanding customer service at all times and to make insuring with us as easy and trouble free as possible.

This policy booklet provides all the details you need to know about your insurance policy. Please read this alongside your schedule and home proposal confirmation.

We hope that you will insure with us for many years to come.

Hints and tips

What you need to do if you make a claim > see page 6 What is not covered that applies to the whole policy > see pages 7 and 38 Leaks and burst pipes > see page 8 Cover for your children in lodgings at school/university > see page 15 If your set or suite is damaged > see page 19 If your bike is stolen > see page 20 Conditions of the policy > see page 34 Changes to the policy you should tell us about > see page 36 List of defined words > see page 39 Claim phone numbers > see the back cover

Summary of policy limits

The following is a summary of the main policy limits. You should read the rest of this policy for the full terms and conditions.

Buildings (if selected)				
Alternative accommodation and rent	£25,000			
Trace and access	£5,000			
Property owner's liability	£2,000,000			
· · · · · ·				
Contents (if selected)				
Valuables inner limit	30% of Contents sum insured			
Valuables single item limit	£2,000			
Alternative accommodation and storage	£15,000			
Theft from outbuildings	£2,500			
Contents outside	£1,000			
	£1,000 per claim, £250 per plant			
Money in the home	£500			
Contents at university, college or boarding s	school £5,000			
Contents temporarily away from the home	£5,000			
Downloaded content	£1,000			
Business equipment	£5,000			
Guests belongings	£500			
Birth of a child, religious festivals and weddings or civil partnerships	10% of Contents sum insured			
Tenant's liability	£5,000			
Employer's liability	£5,000,000			
Personal liability	£2,000,000			
Personal Possessions Optional with Contents				
Single item limit	£2,000			
Pedal cycles (per cycle)	£500			
Money	£500			
Theft from unattended motor vehicle	£2,000			
Family Legal Protection	Optional			
Legal costs and expenses	£100,000			
Home Emergency	Optional			
Thome Emergency	· · · · · · · · · · · · · · · · · · ·			
Emergency call out	£500			

Policy conditions

Important Information

Your home insurance contract is made up of

- · these policy conditions
- your schedule
- your proposal confirmation.

What you need to do

- Please read this policy booklet and your schedule to make sure you know exactly what your insurance covers.
- Check your proposal confirmation and your schedule, which sets out the information you have given us, carefully.
- If you think there is a mistake, or if you need to make changes, you should tell us immediately.
- If you don't give us correct information, or if you don't tell us about any changes:
 - your policy may be invalidated
 - we may reject your claim
 - we may not pay your claim in full.

Meeting your needs

We have not given you a personal recommendation as to whether the policy is suitable for your needs.

The law that applies

Under European law, **you** and **we** may choose which law will apply to this contract. English law will apply unless both parties agree otherwise.

We have supplied this Agreement and other information to you in English and we will continue to communicate with you in English.

How to claim

Buildings, contents or personal possessions 0345 246 0431

If you need to claim:

- call the **home** insurance claims number as soon as possible
- don't make any arrangements for replacement or repair before **you** call
- when you call we'll ask for:
 - your policy number
 - information about the extent of the loss or damage
 - your crime or loss reference number (if relevant).

Family Legal Protection claims and legal advice line Optional with Section 4

0345 246 0433 We're open 24 hours, 365 days a year.

Home emergencies – Section 5

Optional with Section 5

0345 301 6241 We're open 24 hours, 365 days a year.

This policy doesn't cover

- X Just like most insurers we don't cover:
 - Wear and tear
 - Maintenance and routine decoration
 - Reduction in value.
 - Damage caused by rot, fungus, woodworm, beetles, moths, insects or vermin.
 - The cost of repairing or replacing any item following a mechanical or electrical fault or breakdown, or where it has failed or stopped working despite there being no apparent damage (note this does not apply to Section 5 Home Emergency).
 - Damage caused by cleaning, dyeing, renovating, altering, re-styling, repairing or restoring an item.
 - Tearing, scratching, chewing or fouling by any pet or domesticated animal.
 - Any damage caused gradually that you ought to have been aware of and that it was reasonable for you to have prevented.
 - Faulty workmanship, faulty design or the use of faulty materials.
 - Items held or used for business purposes except those listed as business equipment in the definitions.
 - Any drop in the market value of your home caused by rebuilding or repairing damage to your buildings.
 - Any loss, damage or legal liability caused, or allowed to be caused, by the deliberate, willful or malicious act of **you** or any paying guest or tenant.
 - Any loss, damage or legal liability resulting from the illegal acts of you or any paying guest or tenant

Section 1 Buildings

Defined words appear in **bold** – see page 39 for definitions. Your schedule will show if you have this cover.

A Core cover

Your buildings are covered for loss or damage caused by

✓ Storm or flood

X We don't cover:

- · damage to fences, gates or hedges
- damage from frost.

Water or oil escaping from fixed water or heating systems

We also cover water or oil escaping from:

- underground drains and pipes
- domestic appliances
- storage tanks.

X We don't cover:

- subsidence, heave or landslip damage caused by escaping water or oil under this section. However, you may have cover under the section 'Subsidence or heave of the site on which your home stands, or landslip' below
- tanks, pipes (other than burst pipes see Trace and Access section below), appliances or heating systems themselves
- costs to remove and replace any part of the **buildings** to find and repair the source of any water or oil leaks. However, **you** may have cover under the Trace and Access section below.
- loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

✓ Trace and Access

We will also pay up to £5,000 to remove and replace any part of the **buildings** to:

- find the source of any water escaping from tanks, pipes, appliances or fixed heating systems, and
- repair any burst pipes.

- X We don't cover:
 - tanks, pipes (other than burst pipes), appliances or heating systems themselves

Theft or attempted theft

X We don't cover:

- · damage caused by paying guests or tenants
- loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).
- ✓ Fire, explosion, lightning, earthquake and smoke

Being hit by vehicles, aircraft, flying objects and animals

We also cover damage from anything that drops from an aircraft or flying object.

✓ Subsidence or heave of the site on which your home stands, or landslip

This includes cover for:

- solid floor slabs, but only if your home's foundations are damaged at the same time and by the same cause
- outdoor swimming pools, tennis courts, patios, terraces, service tanks, drains, septic tanks, pipes and cables, central heating fuel storage tanks, drives, footpaths, garden walls, hedges, gates or fences – but only if **your home** is damaged at the same time and by the same cause.

X We don't cover damage from:

- normal bedding down of new structures or shrinkage
- · settling of newly made up ground
- · coastal or river erosion
- demolition or structural repairs or alterations to your buildings.

✓ Vandalism or malicious acts

- X We don't cover:
 - · damage caused by paying guests or tenants

 loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

✓ Falling trees or branches

We don't cover damage to fences, gates or hedges.

✓ Falling TV aerials, radio aerials, satellite dishes and their fittings

Please note:

- if you have our Buildings cover, your buildings are covered for loss or damage caused by falling TV aerials, radio aerials, satellite dishes and their fittings. But our buildings cover does not cover damage to TV aerials, radio aerials, satellite dishes and their fittings themselves
- if you have our Contents cover, this covers damage to your TV aerials, radio aerials, satellite dishes and their fittings themselves (see Section 2).

✓ Frost damage to water pipes and tanks

X We don't cover:

- water pipes or tanks that are outside
- water pipes or tanks in outbuildings
- loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

Riot, civil unrest, labour disputes or political disturbance

✓ Weight of snow

This includes cover for garages and outbuildings, but only if they:

- · are built of brick, stone or concrete, and
- have a tile or slate roof.
- We don't cover damage to fences, gates and hedges.

B Additional cover

You're covered for

✓ Service pipes and cables

We will pay for physical damage to underground drains, pipes, cables and tanks which you are legally responsible for and which provide services to or from your home.

X We won't pay for loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

Loss of keys

We will pay to replace and fit locks:

- on the outside doors of your home; or
- to any safe or alarm system in your home

if the keys have been lost or stolen.

Emergency entry to buildings and gardens

We will pay for loss of or damage to **your buildings** or garden landscaping caused by the fire brigade, police or ambulance service making a forced entry because of an emergency involving **you**.

✓ Alternative accommodation, kennel fees and lost rent

We will pay up to £25,000, in total, for comparable alternative accommodation for you and kennel fees for your pets if:

- your home, or part of your home, is not fit to be lived in while your home is being repaired, due to a valid claim you have made under Section 1.
- your home is occupied by squatters.

If **you** rent out **your** property, **we** will pay up to £25,000 for lost rent.

B Additional cover continued

✓ Clearance costs

We will pay the costs of clearing the site and making it safe if we need to before repairing or rebuilding the **buildings** after damage covered under Section 1.

Professional fees

We will pay fees for chartered architects, surveyors, suitably qualified consultants and legal fees necessary for **us** to rebuild **your home**.

X We won't pay any fees for preparing your claim.

Government or local authority requirements

We will pay any additional costs for rebuilding or repairing the **buildings**, after damage covered under Section 1, to ensure the repaired or rebuilt **buildings** meet current government or local authority requirements.

X We won't pay if you were told about the requirement before the damage happened.

✓ The time between exchange and completion when selling your home

We will cover the buyer of **your home** under Section 1 until the sale completes, as long as the property isn't insured under any other policy.

✔ Glass and sanitary fittings

We will pay for accidental breakage of fixed glass in windows, doors or roofs, fixed ceramic hobs, sinks and bathroom fittings in your home.

- X We won't pay for:
 - breakages caused by any paying guest or tenant
 - loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

C Accidental damage

This cover is optional

You're covered for

✓ Accidental damage to the buildings.

Accidental damage is sudden and unintentional physical damage that happens unexpectedly.

You're not covered for

X We won't pay for:

- damage caused by any paying guest, tenants or pets
- damage by a cause listed in or specifically excluded by Section 1A
- loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

D Property owner's liability

You're covered for

✓ Property owner's liability

We will pay up to £2,000,000 to cover your legal liability for damages you have to pay if someone makes a claim against you for:

- accidental death or illness of, or bodily injury to, any person
- accidental loss of or damage to property.

This will also include costs, expenses and legal fees for defending **you**, if **we** have agreed this in writing beforehand.

Ww will pay if

The death, illness, bodily injury, loss or damage must be caused solely by **you**, either:

- as owner of your current home, or
- by defective work carried out by you or on your behalf to any private residence within the United Kingdom that you used to own

Any liability that arises solely from **you** occupying **your home**, but not as owner of the property, is not covered under this section. However if **you** have **our** Contents cover, this covers liabilities arising from **you** occupying **your home**.

Previous homes

If the claim is for a **home you** used to own and live in:

- you must not be covered by any other insurance, and
- you must no longer have any interest in that property.

- X Damages resulting from claims made against **you** for:
 - death or illness of, or bodily injury to, you or your domestic staff
 - damage to property belonging to or in the custody or control of you or your domestic staff
 - death, illness, injury, loss or damage caused by any **business**
 - any liability created by an agreement, unless you would have had that liability anyway.
 - any incident that happens outside the **period of insurance**.

If you claim

How we settle claims

If the **buildings** are damaged by any of the causes listed in Section 1, **we** will choose whether to:

- manage and pay for repairing or rebuilding the damaged part using **our** own suppliers
- pay to repair or rebuild the damaged part using **your** suppliers, or
- make a cash payment

We won't pay more than the amount it would have cost us to repair or rebuild the damaged part using **our** own suppliers.

If the damage to the **buildings** isn't repaired or rebuilt, **we** may pay the difference between the market value of **your** property immediately before the damage and its value after the damage.

We may take off an amount for wear and tear if the **buildings** were not in a good state of repair at the time of the damage.

How much we will pay

The most we will pay for any claim will be:

- the total sum insured shown on your schedule or the full rebuild cost of your buildings, whichever is less, plus
- any amounts due under the following parts of Section 1B:
 - Alternative accommodation, kennel fees and lost rent
 - Clearance costs
 - Professional fees
 - Government or local authority requirements.

If the sum insured isn't enough to cover the cost to rebuild **your buildings**, **we** will reduce any payment in line with the premium shortfall.

For example, if **your** premium was 75% of what it would have been if the sum insured was enough to rebuild **your buildings**, **we** will pay no more than 75% of **your** claim.

Your excess

You will have to pay any excesses shown in your schedule. This includes the specific excesses for:

- subsidence, heave or landslip
- escape of water.

We will only take off one excess for each claim, unless there is an **endorsement** shown in **your** policy schedule to say otherwise.

If **we** have asked a supplier to deal with all or part of **your** claim, **we** may ask them to collect the **excess** from **you**.

Our guarantee

We guarantee any work carried out by **our** suppliers for 12 months. We don't provide any guarantee for work carried out by a supplier chosen and instructed by **you**.

Reducing your sum insured

We will not reduce the sum insured after paying a claim.

What we don't pay for

- **X We** won't pay:
 - to alter or restore any undamaged part of the **buildings**
 - to replace or alter any undamaged items solely because they are part of a set, suite, group or collection.

Section 2 Contents

() Defined words appear in **bold** – see page 39 for definitions. Your schedule will show if you have this cover.

A Core cover

The contents in your home are covered for damage caused by

✓ Storm or flood

✓ Water or oil escaping from fixed water or heating systems

We also cover water or oil escaping from:

- underground drains and pipes
- domestic appliances
- storage tanks.

X We don't cover:

- subsidence, heave or landslip damage caused by escaping water or oil under this section. However, you may have cover under the section 'Subsidence or heave of the site on which your home stands, or landslip' below
- tanks, pipes, appliances or heating systems themselves
- loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

Theft or attempted theft from your home

X We don't cover:

- loss by deception, unless the only deception used is to get into your home
- loss of money unless force or violence is used to get into or out of your home
- loss or damage caused by paying guests or tenants, or while your home or any part of it is lent
- loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

We will pay up to £2,500 for any contents claim following a theft from **your** garage or outbuildings.

✓ Fire, explosion, lightning, earthquake and smoke

Being hit by vehicles, aircraft, flying objects and animals

We also cover damage from anything that drops from an aircraft or flying object.

✓ Subsidence or heave of the site on which your home stands, or landslip

- **X We** don't cover loss or damage caused by:
 - normal bedding down of new structures or shrinkage
 - settling of newly made up ground
 - coastal or river erosion
 - demolition or structural repairs or changes to **your home**.

✓ Vandalism or malicious acts

- X We don't cover:
 - loss or damage caused by paying guests or tenants
 - loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).
- ✓ Falling trees or branches
- ✓ Falling TV aerials, radio aerials, satellite dishes and their fittings
- Riot, civil unrest, labour disputes or political disturbance

B Additional cover

You're covered for

✔ Frozen and chilled foods

We will pay the cost of replacing any food in your freezer or fridge that is lost or damaged by:

- the temperature rising or falling
- the refrigerant or refrigerant fumes escaping.
- **X We** won't pay:
 - if **your** freezer or fridge is over 10 years old, unless it is regularly serviced
 - for loss or damage resulting from a deliberate act or neglect by you, or by your electricity provider or their employees or agents
 - for loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

✓ Loss of keys

We will pay to replace and fit locks:

- on the outside doors of your home; or
- to any safe or alarm system in **your home**

if the keys have been lost or stolen.

✓ Moving home

We will pay for loss of or damage to your contents by a cause listed under Sections 2A (and 2C, if shown in your schedule) while the contents are being moved from your home to another private property that you are going to live in permanently within the British Isles. This includes cover while the contents are temporarily stored for up to 72 hours.

- **X We** won't pay for loss or damage:
 - to money
 - to china, glass, earthenware or other fragile items
 - to bicycles
 - caused by any paying guest or tenant.

✔ Oil and metered water

We will pay for the value of:

- · oil from a domestic heating installation
- metered water

that is lost by a cause insured under Section 2A.

✓ Alternative accommodation, kennel fees and storage

We will pay up to £15,000 if your home is not fit to be lived in following a valid claim made under Section 2A for:

- the cost of providing comparable alternative accommodation for you and kennel fees for your pets while your home is being repaired
- the cost of temporarily storing your contents while your home is being repaired.
- We will only provide cover for your contents if:
- they aren't covered by any other insurance policy
- **we** have arranged for their temporary storage.

✓ Contents outside

We will pay up to £1,000 for loss of or damage to **your contents** from any of the causes listed under Sections 2A (and 2C, if shown in **your** schedule) while they are outside but within the boundaries of **your home**.

X We won't pay for:

- loss of money
- loss of or damage to bicycles
- loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

Contents temporarily away from your home

We will pay up to £5,000 for loss of or damage to **contents** from any cause insured under Section 2A while the items are temporarily away from **your home** in the **British Isles**.

X We won't pay for:

- bicycles
- camping equipment
- loss of money
- loss by deception
- loss of or damage to guests' belongings
- loss by theft, vandalism or malicious acts unless these happen in an occupied private home or building where you work, or force and violence is used to enter the building
- personal possessions.
- If you have our personal possessions cover, this covers damage to or loss of your personal possessions.

✓ Contents at university, college or boarding school

We will pay up to £5,000 for loss of or damage to **contents** from any cause insured under Section 2A while the items are being kept in **your** lodgings whilst **you**'re away at university, college or boarding school in the **British Isles**.

- X We won't pay for:
 - bicycles
 - · camping equipment
 - loss of money
 - loss by deception
 - · loss of or damage to guests' belongings
 - loss by theft, unless there is evidence of forcible and violent entry to your lodgings
 - personal possessions.
- If you have our personal possessions cover, this covers damage to or loss of your personal possessions.

Downloaded content

We will pay up to £1,000 to replace content that you have bought and stored on your home computer, mobile phone or other portable entertainment device that is lost or damaged by any cause listed in Section 2A.

X We won't pay for rewriting the lost information.

Garden plants

We will pay

- up to £1,000 for loss of or damage to trees, shrubs, plants and lawns at your home and any design fees necessary to put it right. Within this limit we will pay up to £250 for any one plant, shrub or tree.
- for loss of or damage to trees, shrubs, plants and lawns following subsidence, but only if **your home** is damaged at the same time and by the same cause.

X We won't pay for:

- loss or damage caused by any pets, other animals, birds, insects, fungus, or frost
- trees, shrubs, plants or lawns which die naturally, or die because you haven't looked after them properly
- loss or damage caused by storm, flood, or weight of snow
- loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).
- ✓ Birth of a child, religious festivals and weddings or civil partnerships

We will increase the sum insured for contents by 10% for 30 days before and 30 days after:

- you have a baby
- a religious festival that **you** celebrate
- **your** wedding or civil partnership ceremony.

The date of the birth, wedding, civil partnership or religious festival and the 30 days periods, must be within the **period of insurance** on **your** schedule.

Title deeds

We will pay the cost of preparing new title deeds to your home after loss or damage by any cause insured under Section 2A while the deeds are in your home or in your bank for safe keeping.

B Additional cover continued

Home entertainment equipment

We will pay for accidental damage to any home audio, video or home computing equipment while in your home.

Accidental damage is sudden and unintentional physical damage that happens unexpectedly.

- **X We** won't pay for:
 - loss of or damage to any discs, records, memory cards, USB drives or musical instruments
 - loss of or damage to any audio, video or computing equipment designed to be portable other than laptop computers and tablets
 - damage by any paying guest or tenant
 - loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

✓ Glass

We will pay for accidental breakage of mirrors, fixed glass in furniture, pictures or ornaments, plate glass tops to furniture and ceramic hobs while in **your home**.

X We won't pay for:

- breakages caused by any paying guest or tenant
- loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

C Accidental damage

This cover is optional

You're covered for

✓ Accidental damage to your contents

We will pay for accidental damage to your contents while they are in your home or being moved to your new home.

Accidental damage is sudden and unintentional physical damage that happens unexpectedly.

- X We won't pay for:
 - damage to bicycles
 - damage to money
 - damage caused by any paying guest, tenants or pets
 - damage by a cause listed in or specifically excluded by Section 2A
 - loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

D Personal liability

You're covered for

✓ Personal liability

We will pay up to £2,000,000 to cover your legal liability for damages you have to pay if someone makes a claim against you for:

- accidental death or illness of, or bodily injury to, any person
- · accidental loss of or damage to property.

that happens within the **period of insurance** on **your** schedule.

This will also include costs, expenses and legal fees for defending **you**, if **we** have agreed this in writing beforehand.

This section covers liabilities arising from you occupying your property. Any liability that arises solely from you owning your home, not as occupier of the property, is not covered under this section. However if you have our Buildings cover, this covers liabilities arising from you owning your home.

- X Any liability relating to:
 - death or illness of, or bodily injury to, you or your domestic staff
 - damage to property belonging to or being looked after by you or your domestic staff
 - death, illness, injury, loss or damage caused by:
 - you owning or occupying any land or building except your home or temporary holiday accommodation
 - any business
 - an agreement, unless that liability would have existed anyway.
 - you owning, keeping or using any:
 - vehicles, except caravans and trailers while they are not being towed
 - drones or model aircraft
 - animals except domestic pets
 - horses, ponies, donkeys or mules
 - dangerous dogs as described under the Dangerous Dogs Act 1991 or the Dangerous Dogs (Northern Ireland) Order 1983 and any updates to that legislation.
 - any disease that can be passed from one person to another.
- Liability for accidental death or illness of, or bodily injury to, your domestic staff is covered under Section 2E Employer's liability.

E Employer's liability

You're covered for

Employer's liability

We will pay up to £5,000,000 to cover damages **you** become legally liable to pay for any claim caused by a single incident involving accidental death or illness of, or bodily injury to, **your** domestic staff.

This will also include costs, expenses and legal fees for defending **you**, if **we** have agreed this in writing beforehand.

We only cover incidents that happen within the **period of insurance** on **your** schedule.

F Tenant's liability

You're covered for

Tenant's liability

We will pay up to £5,000 for any claim resulting from a single incident for amounts you become legally liable to pay as a tenant of your home for damage caused to the buildings by any cause covered by Section 1A.

If **you** have **contents** accidental damage (Section 2C), this also includes any amounts **you** become legally liable to pay for accidental damage to:

- underground drains, pipes, cables and tanks which you are legally responsible for and which provide services to or from your home
- fixed glass in windows, doors or roofs, fixed ceramic hobs, sinks and bathroom fittings in your home.

Accidental damage is sudden and unintentional physical damage that happens unexpectedly.

- **X We** won't pay for:
 - breakages caused by your paying guests or tenants
 - loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

If you claim

How we settle claims

For any item of **contents** that is lost or damaged **we** will choose whether to:

- · replace or repair the item or part
- pay the cost of replacing or repairing the item or part, up to the amount it would have cost to replace or repair using **our** own suppliers, or
- make a cash payment

We won't pay more than the amount it would have cost **us** to replace or repair using **our** own suppliers.

If appropriate parts or replacement items are not available, **we** will pay the full cost of the item, provided the sum insured is adequate.

How much we will pay

The most we will pay for any claim will be:

- the **Contents** sum insured shown in **your** schedule
- the amount shown in your schedule for any loss of or damage to valuables that you haven't included as separate items
- £2,000 for any one **valuable** unless **your** schedule shows otherwise
- the sum insured shown in the schedule for any specified item
- £5,000 for business equipment
- £500 for money
- £500 for guests' belongings
- £2,500 for theft from garages or outbuildings
- the amounts shown in Section 2 under the headings:
 - Alternative accommodation, kennel fees and storage
 - Contents temporarily away from your home
 - Contents at university, college or boarding school
 - Downloaded content
 - Contents outside
 - Garden plants.

On top of **your** total sum insured, **we** will also pay for:

 Alternative accommodation, kennel fees and storage

- Garden plants
- Loss of keys
- Oil and metered water
- Title deeds.

If the sum insured isn't enough to cover the cost to replace all of the **contents** of **your home** as new, **we** will reduce any payment in line with the premium shortfall.

For example, if **your** premium was 75% of what it would have been if the sum insured was enough to replace the entire **contents** of **your home** as new, **we** will pay no more than 75% of **your** claim.

Your excess

You will have to pay any excesses shown in your schedule. This includes the specific escape of water excess.

There is no **excess** for claims under the additional covers contents outside and garden plants.

We will only take off one excess for each claim, unless there is an **endorsement** shown in **your** policy schedule to say otherwise.

If **we** have asked one of **our** suppliers to deal with all or part of **your** claim, **we** may ask them to collect the **excess** from **you**.

Sets and suites

If part of a set, suite, group or collection of items is lost or damaged, **we** will not pay the cost to replace or alter any of the undamaged items solely because they are part of the same set, suite, group or collection.

If **we** ask **you** to, **you** will have to give up the undamaged parts of the set or suite to **us** where the full replacement cost has been paid.

Specified items

If you claim for an item listed in your schedule, you will need to give us proof of the item's value. To help you do this, we recommend that you keep receipts and copies of valuations.

Reducing your sum insured

We will not reduce the sum insured after paying a claim.

Section 3 Personal Possessions

() Defined words appear in **bold** – see page 39 for definitions. **Your** schedule will show if **you** have this cover.

A Core cover

Your personal possessions are covered for

✓ Accidental loss and damage

We will pay for accidental loss of or damage to:

- your personal possessions
- any other items listed on your schedule under 'Personal possessions'

while they are within the British Isles.

This includes cover for:

- possessions stolen from your unattended vehicle, but only if the vehicle is locked and your possessions are hidden from view in a closed glove compartment or locked boot.
- loss or damage to bicycle tyres and accessories, but only if the bicycle is lost or damaged at the same time.
- the theft of an unattended bicycle, but only if it is in a locked building or secured with a bike lock to an immovable object.

Your personal possessions aren't covered for

- X We don't pay for loss of or damage to
 - business equipment
 - vehicles
 - watercraft propelled by hand (such as a surfboard or rowing boat)
 - **sports equipment**, drones and model aircraft while they are being used
 - · camping equipment while it is set up or in use
 - · items taken by Customs or other officials
 - any bicycle while it is being used for organised racing, pace-making or trials.
 - Money. You may have cover under section 3B Money.
- X We also don't pay for loss or damage:
 - · for theft involving deception
 - · by any paying guest or tenant
 - covered under Section 2A.

B Additional cover

You're covered for

✓ Items in a bank

We will pay for accidental loss of or damage to items listed on **your** schedule as being in a bank or safe deposit box.

We will also cover items when they are taken out of the bank or safe deposit box if we have agreed that they can be temporarily taken out.

✓ Money

We will pay up to £500 for the theft or accidental loss of **money** which is either with **you**, or which **you** have left in a secure place, anywhere in the world. **You** must report the theft or loss to the police within 24 hours.

X We don't pay for:

- shortages caused by mistake (eg someone shortchanging you)
- any loss in value (eg as a result of currency devaluation)
- **money** confiscated by Customs or other officials.

✓ Overseas travel

We will cover items that are insured under Section 3A for up to 60 days while they are temporarily outside the **British Isles. You** must either have the items with **you**, or have left them in a secure place.

You're not covered for

We don't pay for anything that is excluded under Section 3A.

If you claim

How we settle claims

For any personal possession, set or part of a set that is lost or damaged **we** will choose whether to:

- · replace or repair the item or part
- pay the cost of replacing or repairing the item or part, up to the amount it would have cost to replace or repair using **our** own suppliers, or
- make a cash payment.

We won't pay more than the amount it would have cost us to replace or repair using our own suppliers.

If appropriate parts or replacement items are not available, **we** will pay the full cost of the item, provided the sum insured is adequate.

How much we will pay

The most we will pay for any claim will be:

- the Personal Possessions sum insured shown on **your** schedule
- £2,000 for any one item, set or collection unless **your** schedule shows otherwise
- £500 for any **bicycle** unless it is specified on **your** schedule.
- £2,000 for theft from an unattended motor **vehicle**

Your excess

You will have to pay any excesses shown on your schedule.

There is no excess for claims for money.

We will only take off one excess for each claim, unless there is an **endorsement** shown in **your** policy schedule to say otherwise.

If **we** have asked a supplier to deal with all or part of **your** claim, **we** may ask them to collect the **excess** from **you**.

Sets and suites

If part of a set, suite, group or collection of items is lost or damaged, **we** will not pay the cost to replace or alter any of the undamaged items solely because they are part of the same set, suite, group or collection.

If **we** ask **you** to, **you** will have to give up the undamaged parts of the set or suite to **us** where the full replacement cost has been paid.

Specified items

If you claim for an item listed in your schedule, you will need to give us proof of the item's value. To help you do this, we recommend that you keep receipts and copies of valuations.

Section 4 Family Legal Protection

Defined words appear in **bold** – see page 39 for definitions. Your schedule will show if you have this cover.

The cover we provide

We will provide cover under section 4 Family Legal Protection as long as:

- we and the appointed representative agree that your claim has reasonable prospects of success for the duration of the claim
- the incident happens within the **territorial limits** and the **date of incident** is during a period cover was in force, and
- any legal proceedings are carried out within the **territorial limits** by a **court**.

Legal expenses

Before **you** incur any **costs**, **you** must contact the legal helpline on **0345 246 0433**. The helpline is open 24 hours a day, 365 days of the year.

You can ring the legal helpline to talk about any private legal problem under United Kingdom law, whether or not it results in a claim. We will advise you of your legal rights, what courses of action are available to you and whether you need to consult a lawyer. The legal helpline does not provide advice in relation to any business, trade, profession or venture for gain.

Please have **your home** insurance policy number with **you** when **you** call.

A Core cover

You're covered for

Personal injury

We will pay **costs** for an incident that causes physical bodily injury to **you**, or leads to **your** death.

We will only pay **costs** for claims relating to mental health if they result from an accident that also causes physical bodily injury to **you**.

- X We don't cover claims arising from or relating to:
 - illness or injury that develops gradually or isn't caused by a specific or sudden accident
 - defending **your** legal rights in claims against **you**
 - clinical negligence other than those covered under 'Clinical negligence' below.

Clinical negligence

We will pay costs where negligent surgery, clinical or medical procedure or treatment leads to:

- · physical bodily injury to you, or
- your death.

We will only pay costs for claims relating to mental health if they result from negligent surgery, clinical or medical procedure or treatment that also causes physical bodily injury to you.

- **X We** don't pay for claims arising from or relating to:
 - negligent surgery, clinical or medical procedures, or treatment that occurred before cover started
 - any alleged failure to correctly diagnose **your** condition.

Employment

We will pay **costs** for any dispute **you** have with **your** current or former employers at an Employment Tribunal.

We will only pay the **costs** of defending **your** legal rights in claims against **you** where **you** are defending a counter-claim.

We will only pay **costs** relating to settlement agreements if **you** are also in a position to make an Employment Tribunal claim.

- We don't cover claims arising from or relating to:
 - any disciplinary, investigatory or grievance procedures within the company you work for, or any appeals against the outcomes of these procedures
 - redundancy consultations
 - disputes that start in or are transferred to the county court or high court or the equivalent courts in the territorial limits.

Contract disputes

We will pay costs for breach of contract claims for:

- · buying or hiring goods or services
- selling goods
- buying or selling your home.

We will only pay costs for claims relating to advice, specification, design, construction, conversion, extension, renovation or demolition relating to any land or buildings, if they are part of **your home** and the contract value is less than £15,000 (including VAT).

- We don't cover claims arising from or relating to:
 - contracts you entered into before your cover started
 - leases, tenancies or licences to occupy land or buildings
 - contracts connected with a profession, business, trade or venture for gain
 - contracts connected with your employment other than those covered under 'Employment' below
 - loans, mortgages, pensions, investments or borrowing
 - planning (eg town and country planning)
 - professional negligence in connection with any matter not covered under this section (Section 4).

A Core cover continued

✓ Protecting your property

We will pay costs for the following claims arising out of owning or living in your home:

- legal nuisance
- trespass to your home
- physical damage to your home.

We will only pay for claims relating to works carried out by a government, public or local authority or their contractors if they are for accidental physical damage.

We will only pay the **costs** of defending **your** legal rights in claims against **you** if **you** are defending a counter-claim.

- We don't cover claims arising from or relating to:
 - any building or land other than your home
 - planning (eg town and country planning)
 - advice, specification, design, construction, conversion, extension, renovation or demolition on any land or relating to any buildings
 - leases, tenancies or a licence to occupy land or buildings.

✓ Motoring offences

We will cover costs to defend you if you are being prosecuted for an offence connected with using or driving a motor vehicle. You must send us a copy of your summons within 7 days of receiving it.

- We don't cover claims arising from or relating to:
 - prosecutions resulting from drink- or drug-related offences
 - you driving a motor vehicle without valid motor insurance
 - offences related to driving licences or vehicle documentation
 - parking or obstruction offences.

✓ Inheritance disputes

We will cover the **costs** of claims for a dispute over something left to **you** in a will.

- We don't cover claims arising from or relating to:
 - disputes with executors about the management of the estate
 - disputes between you and another beneficiary regarding the administration or disposal of any item left to you in a will
 - · the negligent drafting of a will
 - situations where a will has not been made or concluded, or can't be traced (this is called 'intestacy').

✓ Legal defence

We will cover the **costs** of claims for **your** work as an employee that lead to:

- you being prosecuted in a criminal court within the territorial limits
- civil action being taken against you for unlawful discrimination
- civil action being taken against you under Section 13 of the Data Protection Act 1998.

✓ Tax enquiries

We will cover the costs of helping you with a full enquiry by HM Revenue & Customs into all aspects of your self-assessment tax return, provided the enquiry focuses solely on your work as an employee.

- We don't cover claims arising from or relating to:
 - enquiries limited to specific aspects of your self-assessment tax return
 - any business tax affairs (eg where you are self-employed, a sole trader or in a partnership).

B If you attend jury service

You're covered for

✔ Salary while you attend jury service

We will pay your salary or wages for each complete half day you carry out jury service if you can't claim them back from the court or your employer.

If you claim

The most **we** will pay, including any appeal or counterclaim, is:

- £100,000 **costs** (including VAT) for all claims arising from the same incident under Section 4A Core cover
- £100,000 for **your** salary or wages for all claims arising from the same incident under Section 4B Salary while **you** attend jury service

Conditions and losses not covered

Losses not covered that only apply to Section 4 Family Legal Protection

The losses not covered apply to this section in addition to the losses not covered on pages 7 and 38.

- X We don't cover claims arising from or relating to:
 - costs relating to the period before we accept your claim
 - action against another person who is insured by this policy
 - fines, penalties, compensation or damages which you are ordered to pay by a court
 - any dispute between **you** and someone **you** live with or have lived with
 - divorce, separation, matrimonial or civil partnership issues, cohabitation, joint property ownership, joint financial obligations or maintenance, financial or custody arrangements involving children
 - a judicial review an application for a judge to review the legality of a decision made or action taken by a public body
 - any dispute with us about this section of the policy other than as shown under 'How to complain' (see page 43)
 - · incidents that begin before cover started
 - loss or damage that is insured under another section of this policy or any other insurance policy
 - any appeal where **we** did not provide cover for the original claim.

Conditions that only apply to Section 4 Family Legal Protection

These conditions apply to this section in addition to the general conditions on page 35.

Note that the following conditions do not apply to Section 4 Family Legal Protection:

- The general conditions under 'Policy terms and conditions' and 'Preventing loss'.
- The claims conditions listed on page 34.

Following the policy terms

You must follow all of the terms and conditions of this policy, and take all reasonable precautions to prevent a claim from happening. Where a claim is unavoidable, you must take all reasonable precautions to minimise the amount of the claim.

If **our** position is affected because **you** have not followed the terms and conditions of this policy, **we** have the right to:

- · refuse or withdraw from any claim
- refuse to pay costs we have already agreed to meet
- claim back from you costs that we have paid.

Reporting your claim

You must report full and factual details of your claim to us within a reasonable time of the date of incident.

You must send **us** any reasonable and relevant information that **we** ask for. **You** must pay for any charges involved in doing this.

Choosing who represents you

If **we** accept **your** claim, **we** will choose a **preferred law firm** to try to settle the matter without having to go to **court**.

If it is necessary to take **your** claim to **court**, or if there is a conflict of interests, **you** can choose a law firm to act as the **appointed representative**.

If you choose an appointed representative who isn't a preferred law firm they must agree to act for you in line with our terms of appointment (you can ask us for a copy). We will only cover their costs from the date they agree to our terms of appointment.

The **appointed representative** will enter into a separate contract of appointment directly with **you**. **You** will be responsible for any of their **costs** that aren't authorised by **us**.

Co-operating with the appointed representative and us

If **we** ask, **you** must tell the **appointed representative** to give **us** any documents, information or advice that they have or know about.

You must fully co-operate with the **appointed** representative and with us.

You must not take any action that has not been agreed by your appointed representative or by us.

You must keep us and your appointed representative promptly informed of all developments relating to the claim and provide us and the appointed representative immediately with all information, evidence and documents that you have or know about.

You must get **our** permission before instructing a barrister or expert witness.

We can contact the **appointed representative** at any time, and they must co-operate with **us** at all times.

Conditions and losses not covered continued

Barrister's opinion

If there are conflicting opinions over the reasonable prospects of success, we will ask you to get an opinion from a barrister. We will agree the choice of barrister with you. You will have to pay for the opinion unless it shows that your claim has reasonable prospects of success.

Offers to settle your claim

You must tell **us** if anyone makes a payment into **court** or offers to settle your claim.

We can refuse to pay further costs if you do not accept a payment into court, or an offer to settle a claim, which we or your appointed representative considers should be accepted.

Approval to settle or end your claim

You must not stop, settle, negotiate or withdraw from a claim or withdraw instructions from the **appointed** representative without our approval. We won't withhold approval without good reason.

If the appointed representative refuses to continue acting for you, or if you dismiss them

If an **appointed representative** refuses to continue acting for **you** with good reason, or if **you** dismiss them without good reason, cover for **your** claim will end immediately unless **we** agree to appoint another **appointed representative**.

Economically settling your claim

We can decide to settle your claim by paying you the compensation you are likely to be awarded by a court instead of starting or continuing your claim or legal proceedings. If your claim is not for damages, we may decide to settle your claim by paying you the equivalent financial value of your claim.

If costs become disproportionate

We can refuse to pay further **costs** if **we** or the **appointed representative** consider that those **costs** would be disproportionate to the value of the claim.

If your claim no longer has reasonable prospects of success

You must tell us if your claim no longer has reasonable prospects of success.

We can refuse to pay further costs if your claim no longer has reasonable prospects of success.

Assessing costs

We have the right to have costs:

- certified by the appropriate professional body
- audited by an costs draftsman we choose
- assessed by a court.

Recovering costs

You must tell the **appointed representative** to claim back all **costs** that **you** are entitled to. If **costs we** have paid are recovered, **you** must refund them to **us**.

We and you will share any costs recovered where:

- we refused to pay further costs and you paid more costs to end your claim.
- you chose to pay the difference between the costs we offered to the appointed representative under our terms of appointment and the costs charged by the appointed representative.

Recovered **costs** will be split in the same ratio as the **costs** originally paid: so if **you** paid 60% of the original **costs**, **you** will receive 60% of the recovered **costs**.

Cancellation

You may cancel this section of your policy at any time by contacting us on 0345 246 0449 or sending us notice in writing.

- If you cancel before the new period of insurance is due to start, we will return any premium paid in full.
- If you cancel this section after it has started we will return any premium paid less a charge for the number of days you have had cover.

We will not refund any premium if:

- you have made a claim during the period of insurance
- a claim has been made against **you** during the **period of insurance**.

Section 5 Home Emergency

• Defined words appear in **bold** – see page 39 for definitions. Your schedule will show if you have this cover.

If you have an emergency

If your home is in the United Kingdom (and isn't on the Isle of Man, the Channel Islands, the Isles of Scilly or the Scottish Islands)

If there is an **emergency** in **your home**, when **you** call **us**:

- we will tell you what you can do in order to protect yourself and your home
- we will send an authorised repairer to your home straight away, or arrange a time for them to come
- we will pay up to £500 (including VAT) for each emergency assistance call out to cover the cost of:
 - the call out
 - labour at your home
 - parts.

In the event that **your home** is not fit to be lived in as a result of an **emergency** and remaining so overnight, **we** shall also at **your** request, arrange and pay up to £250, including VAT in total for:

- one night's accommodation for you; and/or
- · transport to such accommodation.

If your home is on the Isle of Man or the Channel Islands

If there is an **emergency** in **your home**, when **you** call **us**:

- we will tell you what you can do in order to protect yourself and your home
- we will give you the go-ahead to find a suitably qualified repairer to visit your home
- we will pay up to £500 (including VAT) for each emergency assistance call out to cover the cost of:
 - the call out
 - labour at your home
 - parts.

In the event that **your home** is not fit to be lived in as a result of an **emergency** and remaining so overnight, **we** shall also at **your** request, arrange and pay up to £250, including VAT in total for:

- one night's accommodation for you; and/or
- transport to such accommodation.

Home Emergency cover

You're covered for

✓ Plumbing and drainage

We will pay the cost of **emergency assistance** needed for an **emergency** involving:

- internal plumbing and drainage
- **underground external drainage** for which **you** are legally responsible.
- **X We** won't pay:
 - the cost of repairs to the underground water supply to **your home**
 - more than **your** share of the cost, if **your** property is a flat or maisonette
 - to replace pumps, water tanks, radiators, cylinders, water softeners, waste disposal units, macerators or part of your central heating
 - for loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

✓ Heating

We will pay for **emergency assistance** needed if the **main source of heating** in **your home** fails

If we find out your boiler is **beyond** economic repair, we will pay £250 towards the cost of a new one

- X We won't pay:
 - to repair leaks from any gas pipe or gas-fired appliance
 - to repair a boiler that is **beyond** economic repair
 - to replace your main source of heating
 - to repair or replace **your** cold water supply tank, its supply and outlet
 - to repair or replace water supply pipes to or from:
 - your hot water cylinder
 - any gas appliance
 - to repair, replace, bleed or clear the airlocks of any radiators
 - to remove asbestos connected to any repair
 - for loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

Electrical supply

We will pay the cost of **emergency** assistance needed if the permanent electrical supply to your home fails.

X We don't cover:

- any temporary electrical wiring
- wiring that is outside your home
- the electrical supply to outbuildings or garages that aren't attached to your home.

Home Emergency cover continued

✓ Security

We will pay for **emergency assistance** if the locks on the external doors or windows of **your home**:

- are damaged
- stop working unexpectedly.

We will only pay to repair damage to windows or glass in external doors if not doing so would leave **your home** unsafe or insecure.

X We won't pay for:

- replacement locks if the keys to your home are lost or stolen (note you may be covered if you have cover under Sections 1 and/or 2 of this policy)
- repair or replacement of any intruder or fire alarm systems
- loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

✓ Pests

We will pay the cost of dealing with pests that cause an emergency in your home.

- X We won't pay:
 - if you haven't followed any recommendations we have previously given you on how to control pests
 - for loss or damage when it has been more than 60 days since you last slept at your home on a regular basis (which doesn't include occasional visits or stays).

Conditions and losses not covered

Losses not covered that only apply to Section 5 Home Emergency

The losses not covered apply to this section in addition to the losses not covered on pages 7 and 38.

X We won't pay for:

- loss or damage before **your** cover starts
- loss or damage that happens in the first 14 days of cover
- the cost of work carried out by anyone except the authorised repairer we have sent, unless your home is situated in the Channel Islands or the Isle of Man
- things that need replacing after normal use, like light bulbs and fuses
- loss or damage caused by any interruption of mains services to your home
- any system or appliance which:
 - has not been installed, maintained or repaired in line with the manufacturer's instructions
 - has not been used properly
 - has not been modified correctly
 - has a manufacture or design fault.
- loss of or damage to any decoration, fixtures or fittings that happens during an emergency assistance call out (note you may be covered if you have cover under Sections 1 and/or 2 of this policy)
- replacing any system or appliance if spare parts can't be found after a thorough search
- loss or damage caused by fire, lightning, explosion, earthquake, flood, storm, subsidence, heave, landslip, malicious damage, theft or attempted theft (unless the **emergency** involves the locks to external doors or windows), structural repairs, alteration or demolition.

Conditions that only apply to Section 5 Home Emergency

These conditions apply to this section in addition to the general conditions on page 35.

Asking for emergency assistance

If an **emergency** happens that may need an **emergency** assistance call out, you must contact us straight away on 0845 301 6241.

Preventing loss

You must take all reasonable steps to prevent loss, damage or breakdown and keep your home, its systems and appliances in a good state of repair.

Spare or replacement parts

The spare or replacement parts we use:

- · may not be from the original manufacturer
- may not be a like-for-like replacement.

We are not responsible for any delay in supplying spare or replacement parts.

Help when it's not an emergency

If something happens that's not an **emergency** under this policy **we** can arrange for an **authorised repairer** to call at **your home**.

You will have to pay any costs and the contract will be between **you** and the repairer.

We don't class this as a call out.

Cancellation

You may cancel this section of your policy at any time by contacting us on 0345 246 0449 or sending us notice in writing.

- If you cancel before the new period of insurance is due to start, we will return any premium paid in full.
- If you cancel this section after it has started we will return any premium paid less a charge for the number of days you have had cover.

We will not refund any premium if:

- you have made a claim during the period of insurance
- a claim has been made against **you** during the **period of insurance**.

Other policy conditions

Claims conditions

These apply to:

- Section 1 Buildings
- Section 2 Contents
- Section 3 Personal Possessions
- Section 5 Home Emergency

These conditions do not apply to Section 4 Family Legal Protection

Reporting claims

When **you** find out about anything **you** need to claim for, or may need to claim for, **you** must tell **us** as soon as possible.

If you make a buildings, contents, personal possessions or home emergency claim (but not a liability claim)

For any claim you must:

- Give us any relevant information and evidence that we ask for, including proof of ownership or value of the lost or damaged item and written estimates for repair. You will have to do this at your own expense.
- Allow us (or our appointed suppliers) to access or inspect the damaged items and/ or property.
- · Immediately tell the police:
 - about any loss or damage by deception, theft, attempted theft, vandalism or malicious acts

If you make a liability claim

For any claim **you** must:

- send us any letter, claim, writ or summons in connection with the claim or potential claim as soon as you receive it, unanswered.
- get **our** written consent before admitting, denying, negotiating or settling a claim.

We may take over, defend or settle the claim, or take up any claim in **your** name for **our** own benefit.

You must give us all the information and help we need.

If you don't follow our claim conditions, and this negatively affects our position:

- we will reject your claim or be unable to deal with it, or
- we will not pay your claim in full.

Handing over damaged items

You should only hand over damaged items when we, or our suppliers, ask you to do so.

Enforcing your rights

We may at **our** expense and in **your** name take steps to enforce **your** rights against any other person either before or after **we** pay a claim.

You must give us any information or assistance we need.

Other insurance policies

We will not pay any claim if **you** have cover under any other insurance policies.

General conditions

These apply to all sections

Policy terms and conditions

You must keep to the policy terms, conditions and **endorsements**.

If you don't:

- your policy may be invalidated
- we may reject your claim
- we may not pay your claim in full.

Preventing loss

You must take reasonable care to prevent loss, injury or liability, damage or accidents to the **buildings** and **contents** covered under this policy.

Maintaining your buildings and contents

You must keep the **buildings**, **contents** and **personal possessions** covered under this policy in good condition.

Fraud

You must be honest in your dealings with us at all times.

We will not pay a claim that is in any way fraudulent, false or exaggerated.

If **you**, any person insured under this policy or anyone acting on **your** behalf attempts to deceive **us** or knowingly makes a fraudulent, false or exaggerated claim:

- your policy may be cancelled
- we may reject your claim and any subsequent claims
- we may keep any premium you have paid.

What happens if we discover fraud

We have the right to cancel any other products you hold with us and share information about your behaviour with other organisations to prevent further fraud.

We may also involve the relevant authorities who are empowered to bring criminal proceedings.

If a fraudulent, false or exaggerated claim has been made under any other policy **you** hold with **us**, **we** may cancel this policy.

General conditions continued

Changes that may affect your cover

You must tell us as soon as possible about any changes that could affect the level and/or cover of your insurance, eg:

- **you** change the address where **you** normally live
- any work is being done to **your home** other than routine maintenance or decoration
- **you** are prosecuted for or convicted of any offence (excluding motoring offences)
- you let your home out to tenants or a lodger moves in
- your home is used for business purposes or as a holiday home

The list above does not set out all the changes you must tell us about. If you are not sure whether a change may affect your cover, please contact us.

What will we do when you tell us about a change

We may reassess your cover and/or premium.

What happens if you don't tell us about a change

If **you** don't give **us** correct information or tell **us** about any changes:

- your policy may be invalidated
- we may reject your claim
- we may not pay your claim in full.

Paying the premium

You will only be covered if **you** pay **your** premiums.

If **we** can't collect **your** premium on the date it is due, **we** will assume that **you** do not want to continue with **your** policy unless **you** tell **us** otherwise.

We may cancel your policy on that date. Before we do, we will write to you to give you another opportunity to make the payment. If you do not pay the premium by the date stated in our letter, we will write to you to confirm that your policy was cancelled on the date the missed payment was due.

If **you** have made a claim, or one has been made against **you**, before that date **you** will need to pay the balance of the year's premium.

People involved in this contract

Unless **we** have stated otherwise, nothing in the policy is intended to confer a directly enforceable benefit on any other party under the Contracts (Rights of Third Parties) Act 1999.

Automatic renewal

When **your** policy is due for renewal, **we** may offer to renew it for **you** automatically using the payment details **you** have already given, unless **we** or **you** have advised otherwise.

We will write to you at least 21 days before your policy ends to confirm your renewal premium and policy terms, and before taking any payment. If you do not want to renew your policy, you must call us before your renewal date to let us know. It is not possible to offer automatic renewal with all payment methods, so please check your renewal invite for further details.

If **we** are unable to offer renewal terms, **we** will write to **you** at **your** last known address to let **you** know.

Cancellation by us

We have the right to cancel your policy at any time if there is a valid reason. We will give you 14 days' notice in writing. We will send our cancellation letter to the latest address we have for you.

Valid reasons may include but are not limited to:

- you failing to co-operate with us or send us information or documentation as required by the terms of your policy where this significantly affects our ability to process your claim or deal with your policy
- changes to your circumstances that mean you no longer meet our criteria for providing home insurance
- you using threatening or abusive behaviour or language with **our** staff or suppliers.

If **we** cancel **your** policy, **we** will return the premium paid less the amount for the period the policy has been in force.

Cancellation by you

You may cancel your policy at any time by contacting us on 0345 246 0449 or sending us notice in writing.

If you cancel at renewal

If **you** cancel before the new **period of insurance** is due to start, **we** will return any premium paid in full.

If **you** cancel within 14 days of the start of the new **period of insurance** or within 14 days of receiving **your** renewal documents (whichever is the later), **we** will return any premium paid in full.

We will not refund any premium if:

- you have made a claim during the period of insurance
- a claim has been made against **you** during the **period of insurance**.

If you cancel at any other time

If **you** cancel **your** policy before it is due to start, **we** will return any premium paid in full.

If **you** cancel within 14 days of **your** policy starting or within 14 days of receiving **your** documents (whichever is the later) **we** will return any premium paid, less the administration fee shown in **your** schedule.

If **you** cancel after 14 days have passed, **we** will return any premium paid, less the administration fee shown in **your** schedule and an amount for the period the policy has been in force.

We will not refund any premium if:

- you have made a claim during the period of insurance
- a claim has been made against **you** during the **period of insurance**.

General conditions continued

Index linking – buildings cover

If **you** have set **your** own building sum insured, we will index link the amount shown on **your** schedule using the House Rebuilding Cost Index prepared by the Royal Institution of Chartered Surveyors or another appropriate index.

Your building sum insured will go up by at least £1,000 each year even if the index linked increase is less than that.

We do not apply index linking to **our** other policy limits.

Index linking - contents cover

If **you** have set **your** own contents sum insured, we will index link the amount shown on **your** schedule using the Retail Price Index or another appropriate index.

Your contents sum insured will go up by at least £500 each year even if the index linked increase is less than that amount.

We do not apply index linking to **our** other policy limits.

General exclusions

These apply to all sections

- X We don't cover any pre-existing loss or damage that happened before your cover started.
- We don't cover any loss, damage or legal liability caused by:
 - Radioactive contamination. This is:
 - ionising radiation or radioactive contamination from any nuclear fuel or from any nuclear waste from burning nuclear fuel
 - the radioactive, toxic, explosive or other dangerous properties of any explosive nuclear equipment or nuclear part of that equipment.
 - War, invasion, act of foreign enemy, hostilities (whether war is declared or not), civil war, rebellion, revolution or similar event.
 - Sonic bangs from aircraft or other flying objects travelling at or above the speed of sound.
 - Pollution or contamination unless it is caused by oil leaking from:
 - any fixed heating installation in your home
 - any domestic appliance in your home.
 - Failure of computers and electrical equipment caused by computer viruses
 - Terrorism by a person or people acting alone or in connection with any organisation or government, using biological, chemical or nuclear force or contamination.

Policy definitions

Certain words in this policy booklet, your schedule and endorsements will have the same meaning wherever they appear.

The definitions listed below will apply to the whole policy, unless **we** say that they have a different meaning when used in particular sections of the policy.

We have highlighted these definitions in bold in this policy booklet.

Appointed representative (section 4 only)

The **preferred law firm**, solicitor or other suitably qualified person appointed by **us** to represent **you** under this section of the policy.

Authorised repairer (section 5 only) A

person, company or organisation appointed by **us** to carry out a temporary or permanent **emergency** repair, or prevent further damage.

Beyond economic repair (section 5 only)

When the cost of repairing **your** boiler exceeds 85% of the manufacturer's current retail price (or if this is not available, the average current retail price available through leading UK suppliers) for a boiler of the same or similar make and model to **your** boiler.

Bicycle Any bicycle, including electrically powered models, and its accessories.

British Isles England, Scotland, Wales, the Isle of Man, the Channel Islands, Northern Ireland and the Republic of Ireland.

Buildings Your private home, fixtures and fittings, swimming pools, permanently fixed hot tubs, tennis courts, patios, terraces, service tanks, drains, septic tanks, pipes and cables, central heating fuel storage tanks, drives, footpaths, garden walls, hedges, gates and fences.

Business Any employment, trade or profession.

Business equipment Any electronic office equipment used for business purposes while it is being kept in your home. (eg computers, printers and photocopiers).

X But not:

- smart phones,
- mobile phones
- tablet computers.

Call out (section 5 only) Our sending an authorised repairer or suitably qualified repairer out after you ask for emergency assistance, even if you then cancel your request.

Contents Household goods, personal possessions, business equipment, camping equipment, money, satellite dishes, aerials and other articles which you are responsible for or that belong to you, domestic staff who live in or guests, except paying guests.

X But not:

- Vehicles
- · Any living creature.
- · Landlord's fixtures and fittings.
- Securities (financial certificates except those defined as money), certificates and documents, except driving licences and passports.

Costs (section 4 only)

- All properly incurred, reasonable and proportionate fees, expenses and disbursements charged by the **appointed** representative and agreed by us. Legal fees and disbursements will be assessed on the standard basis or in accordance with any fixed recoverable costs scheme, if applicable.
- The fees incurred by your opponent that you are ordered to pay by a court and any other fees we agree to in writing.

Court (section 4 only) Court, tribunal or other suitable authority.

Date of incident (section 4 only)

- For civil cases, the date of the incident that leads to a claim. If more than one incident arises at different times from the same cause, the date of incident is the date of the first of these incidents.
- For criminal cases, the first date it is alleged that **you** broke the law.
- For claims under 'Tax enquiries', the date when HM Revenue & Customs first tells you in writing that it intends to make an enquiry.

Electrical supply (section 5 only) The

permanent electrical wiring system supplying power to **your home** from the mains service through **your** electricity supply meter.

Emergency (section 5 only) An incident in the **home** that happens during the **period of insurance** and which needs to be dealt with quickly to avoid:

- making the home unsafe or insecure for you
- damaging the **home** and its **contents**, or
- the **home** losing its **main source of heating**, lighting or water (hot or cold).

Emergency assistance (section 5 only)

Work carried out by an **authorised repairer** or **suitably qualified repairer** to temporarily or permanently deal with an **emergency**, carry out **emergency** repairs or prevent further damage.

- X But not:
 - Repairing paths and driveways that need to be lifted to deal with the **emergency**.

Endorsement An agreed change to the terms of the policy shown in **your** policy schedule.

Excess The amount **you** must pay towards any claim.

Geographical limits (section 5 only) The United Kingdom including the Isle of Man and the Channel Islands, but not the Isles of Scilly or the Scottish Islands. Home The building of your main domestic home occupied by you, at the address shown in your schedule, including its domestic garages and outbuildings.

Home (section 5 only) The private home at the address shown in **your** schedule, together with any integral or attached garages used for domestic purposes.

- X But not:
 - Detached garages and outbuildings.

Internal plumbing and drainage (section

5 only) The fixed sinks and bathroom fittings, hot or cold water supply, and storage and drainage systems that **you** are responsible for and that are inside the **home**.

Main source of heating (section 5 only)

The main hot water or central heating system in **your home** including:

- one domestic boiler
- · any controls forming part of the boiler
- the programmer, central heating pump, hot water cylinder, room thermostat and radiators.
- X But not:
 - any form of underfloor heating, solar heating system or warm-air heating system
 - any non-domestic boiler and associated system
 - any boiler with an output of over 75Kw
 - any secondary or other boiler
 - oil-fired and solid fuel systems
 - open fires
 - solar heating or air-conditioning units.

Money Cash, bank notes, cheques, money orders, postal orders, traveller's cheques, savings certificates, share certificates, Premium Bonds, travel tickets, postage stamps (that are not part of a collection), phone cards, luncheon vouchers, and vouchers and cards with a cash value that belong to **you** and are not used for **business** purposes. **Period of insurance** The period for which the policy covers **you** shown in **your** schedule.

Personal possessions Valuables, sports equipment and **bicycles** that belong to **you** and luggage, clothes and any other items **you** normally wear or carry that belong to **you** or for which **you** are legally responsible.

Pests (section 5 only)

- · Wasps' nests.
- Hornets' nests.
- Mice.
- Rats.
- · Grey squirrels.

Preferred law firm (section 4 only) The

law firm **we** choose to provide legal services. These legal specialists are chosen as they have the expertise to deal with **your** claim and must comply with **our** agreed service standards.

Reasonable prospects of success (section

4 only) For civil cases, we and the **appointed** representative agree that there is a better than 50% chance that **you** will:

- · obtain a successful judgment, and
- recover your losses or damages or obtain any other legal remedy we agree to, including an enforcement of judgment or making a successful defence, appeal or defence of an appeal.

For criminal cases, we and the **appointed representative** agree that there is a better than 50% chance of **you** successfully reducing **your** sentence or fine or making a successful appeal or defence of an appeal.

Security (section 5 only) The locks to external doors and windows of your home.

Sports equipment Items used for sports activities, including sports clothes designed to be used for any sports activity.

- X But not
 - Bicycles

Suitably qualified repairer (section 5

only) A bona fide tradesperson, company or organisation appointed by you to temporarily or permanently put right an **emergency**, carry out **emergency** repairs or prevent further damage. This applies to properties situated in the Isle of Man or the Channel Islands only.

Terms of appointment (section 4 only)

A separate contract which **we** will require the **appointed representative** to enter into with **us** if they aren't a **preferred law firm**. It sets out the amounts **we** will pay them under **your** policy and their responsibilities to report to **us** at various stages of the claim.

Territorial limits (section 4 only) The

United Kingdom. For claims under 'Personal injury' and 'Contract dispute', the territorial limits also include European Union, Albania, Andorra, Bosnia Herzegovina, Gibraltar, Iceland, Liechtenstein, Macedonia, Monaco, Montenegro, Norway, San Marino, Serbia, Switzerland and Turkey (west of the Bosphorus)

Underground external drainage (section

5 only) The underground drainage pipes and sewers serving **your home**, for which **you** are legally responsible.

- X But not:
 - cesspits
 - septic tanks
 - treatment plants and associated pipe work and equipment.

United Kingdom (section 4 only) Great Britain, the Isle of Man, the Channel Islands and Northern Ireland.

Valuables

- · Sets of coins, stamps or medals.
- Furs.
- Items or sets or collections of gold, silver or other precious metals.
- Jewellery.
- Watches.
- Works of art.

Vehicles Any vehicle or toy propelled by a motor of any kind, caravans, trailers, hovercraft, aircraft, watercraft, land yacht, wind powered or assisted vehicles as well as any of their parts and accessories (except for removable entertainment or navigation equipment while it is removed from the vehicle)

- But not the following while being used for their intended purpose and by a person for whom they were designed:
 - Ride-on lawnmowers
 - Electrically powered wheelchairs and mobility scooters
 - · Electrically powered children's ride on toys
 - · Electrically assisted bicycles
 - Pedestrian controlled electrically powered golf trolleys
 - Model watercraft
 - Hand-propelled watercraft (such as a surfboard or rowing boat)

We, us, our, the company U K Insurance Limited.

You, your The person or persons named in your schedule and any of the following who normally live with them: their husband, wife, partner (a person living with them as though married), civil partner, children, parents and other relatives normally living with them.

You, your (section 5 only) The person named as the policyholder on your schedule or any person authorised by you to be in the **home** at the time of the **emergency**.

If your complaint is about a claim

If your complaint is about a claim, please:

- contact your claims handler, if their details are shown on your claim documents, or
- write to the Regional Customer Service Manager at the address shown in **your** claims documents.

If your complaint is about something else

If **you** have a complaint about something else, please:

- call us on 0345 246 0449, or
- write to the Customer Relations Manager at Churchill Court, Westmoreland Road, Bromley, Kent BR1 1DP.

What we will do

We will try to resolve your complaint immediately. If this is not possible, we normally acknowledge your complaint within five business days of receiving it. If we can't resolve your complaint within four weeks of receiving it, we will write to you to explain why and let you know what action we plan to take.

If **we** can't resolve the differences between **us**, **you** can contact the Financial Ombudsman Service (FOS) within 6 months of receiving **our** complaint response letter:

- call 0300 123 9123 or 0800 023 4567
- go to www.fos.org.uk
- write to Financial Ombudsman Service, Exchange Tower, Harbour Exchange Square, London E14 9SR.

For complaints about Section 4 – Family Legal Protection

If **your** complaint relates to Section 4 – Family Legal Protection, **you** can refer **your** complaint to arbitration instead. This is where an independent person, known as an arbitrator, makes a decision on how to settle the dispute.

The arbitrator will be a solicitor or barrister or other suitably qualified person that **you** and **we** agree on. If **you** and **we** can't agree, **we** will ask the Chartered Institute of Arbitrators to decide.

The arbitrator's decision will be final and whoever does not win will have to pay all costs and expenses of the arbitration.

Everything else

Our regulators

NatWest Home insurance policies are underwritten by U K Insurance Limited which is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority, registration number 202810.

Financial Conduct Authority

- Go to www.fca.org.uk (the website includes a register of all regulated firms).
- · Call 0800 111 6768.

Prudential Regulation Authority

- · Go to www.bankofengland.co.uk/pra
- Call 020 7601 4878.

The Financial Services and Markets Act

Under the Financial Services and Markets Act 2000, if U K Insurance Limited is unable to meet all its liabilities to policyholders, you may be entitled to compensation. Home insurance is covered for 90% of the claim, without any upper limit.

If you want to find out more, go to the Financial Services Compensation Scheme website at www.fscs.org.uk

Fixed Sum Credit Agreement

Your right to cancel your credit agreement

If you have chosen to pay by instalments, you may cancel your credit agreement within 14 days of receiving it. If you would like to cancel your credit agreement please call us on **0345 246 0449** or write to us at the address shown on your documents. If you cancel your agreement you will need to arrange for payment of any outstanding policy premium.

You have the right to end the credit agreement at any time. If you wish to do so you should let us know. If you do this any outstanding balance of the policy premium must be settled in order for your insurance cover to continue under the policy.

Other important information about your credit agreement

If you decide to cancel your policy, your credit agreement will automatically be terminated; any refunds will be paid pro rata unless there is a claim, when the full premium will be due.

We may terminate your credit agreement if you fail to pay any instalment by the due date. For full details please see the terms of your Fixed Sum Credit Agreement.

It is possible that other taxes or costs not imposed by us may apply to this agreement.

If you have a complaint about your credit agreement you should refer to the 'how to complain' section of this policy booklet.

English law applies to your Fixed Sum Credit Agreement and courts in England or Wales may deal with disputes in connection with this agreement unless you live in Scotland where Scottish law will apply and Scottish courts may deal with disputes in connection with this agreement. We have supplied this agreement and other information to you in English and we will continue to communicate with you in English.

Privacy Notice

Why we need your information

We need your information and that of others you name on the policy to give you quotations, and manage your insurance policy, including underwriting and claims handling. Your information comprises of all the details we hold about you and your transactions and includes information we obtain about you from third parties. We will only collect the information we need so that we can provide you with the service you expect from us.

How we will use your information and who we will share it with

NatWest Home Insurance is underwritten by U K Insurance Limited (UKI).

During the course of our dealings with you we may need to use your information to:

- Assess financial and insurance risks
- Prevent and detect crime including anti money laundering and financial sanctions
- To comply with our legal and regulatory obligations,
- Develop our products, services, systems and relationships with you,
- Record your preferences in respect of products and services,
- Recover any debt or if you have any outstanding debt from previous dealings with us we will only offer you a policy upon settlement of the full outstanding amount,
- Review our records for signs of any previous fraudulent activity which may affect our ability to offer you cover.

In carrying out the actions above we may:

- Use the information we hold in our system about you and that of others named on the policy, for example joint policy holders,
- Share the information with agencies that carry out certain activities on our behalf, for example those who help us underwrite your policy,
- Use and share your information with our approved suppliers where this is reasonably required to help deal with your claim or let you benefit from our policyholder services, including with our credit hire providers and legal advisors,
- Disclose some of your information and that of others named on the policy to other insurers, third party underwriters, reinsurers, credit reference, fraud prevention, regulators and law enforcement agencies and other companies that provide service to us or you.

We do not disclose your information to anyone except where:

- We have your permission,
- · We are required or permitted to do so by law,
- We may transfer rights and obligations under this agreement.

Privacy notice continued

Where we transfer your information

From time to time we may require services from suppliers that are based worldwide and your information will be shared with them for the purposes of providing that service. Where we engage these suppliers we require that they apply the same levels of protection, security and confidentiality we apply. However, such information may be accessed by law enforcement agencies and other authorities to prevent and detect crime and comply with legal obligations.

Sensitive Information

Some of the personal information we ask you for may be sensitive personal information, as defined by the Data Protection Act 1998 (such as information about health or criminal convictions). We will not use such sensitive personal data about you or others except for the specific purpose for which you provide it and to provide the services described in your policy documents.

Dealing with other people

It is our policy to deal with your spouse or partner who calls us on your behalf, provided they are named on the policy. Please tell us who they are when you take out your policy. If you would like someone else to deal with your policy on your behalf on a regular basis please let us know. In some exceptional cases we may also deal with other people who call on your behalf, with your consent. If at any time you would prefer us to deal only with you, please let us know.

Keeping you informed

From time to time we may need to change the way we use your information. Where we believe you may not reasonably expect such a change we will write to you. When we do so, you will have 60 days to object to the change but if we do not hear from you within that time you consent to that change.

Fraud Prevention and Anti-Money Laundering

Please take time to read the following as it contains important information relating to the details you have given or should give to us. You should show this notice to anyone whose data has been supplied to us in connection with your policy.

To prevent and detect fraud we may at any time:

Share information with other organisations and public bodies including the police although we only do so in compliance with the Data Protection Act 1998

Check and/or file details with fraud prevention agencies and databases and if we are given false or inaccurate information and we identify fraud, we will record this. We and other organisations may also use and search these agencies and databases from the UK and other countries to:

- Help make decisions about the provision and administration of insurance, credit and related services for you and members of your household,
- Trace debtors or beneficiaries, recover debt, prevent fraud, and to manage your accounts or insurance policies,
- Check your identity to prevent money laundering, unless you provide us with other satisfactory proof of identity.

Law enforcement agencies may access and use this information.

We and other organisations may also access and use this information to prevent fraud and money laundering, for example when:

- Checking applications for, and managing credit and other facilities and recovering debt,
- · Checking insurance proposals and claims,
- Checking details of job applicants and employees.

We, and other organisations that may access and use information recorded by fraud prevention agencies, may do so from other countries.

We can provide the names and addresses of the agencies we use if you would like a copy of your information held by them. Please contact: Data Protection Officer at, UKI, Churchill Court, Westmoreland Road, Bromley, BR1 1DP quoting your reference. The agencies may charge a fee.

Financial Sanctions

We will use information about you and that of others named on policy to ensure compliance with financial sanctions in effect in the UK and internationally. This will include the checking of your information against the HM Treasury list of financial sanctions targets as well as other publically available sanctions lists. Your information and that of others named on policy may be shared with HM Treasury and other international regulators where appropriate. You may also be contacted in order to provide further details in order to ensure compliance with Financial Sanctions requirements.

Credit Reference Agencies

We carry out a consumer search when any application for insurance is submitted to evaluate insurance risks. This is done only using the data that is publically accessible on your credit file (i.e. bankruptcy, CCJ and electoral roll information). Information about access to the public part of your credit file is automatically deleted after 12 months and in

no way affects your ability to obtain credit.

You will have been asked to agree to this when you first contacted us but please ensure that you only provide us with sensitive information about other people with their consent.

Access to your information

You have the right to see the information we hold about you. This is called Subject Access Request. If you would like a copy of your information, please write to: Data Access Team at, UKI, Churchill Court, Westmoreland Road, Bromley, BR1 1DP quoting your reference. A fee may be payable.

Can we help?

To make a change or to talk to us about your policy Monday to Friday 8am to 8pm, Saturday 9am to 5pm, Sunday 10am to 5pm

0345 246 0449

Need to claim?	
Buildings, contents or personal possessions Monday to Friday 8am to 8pm, Saturday 9am to 5pm	0345 246 0431
Family Legal Protection Optional with Section 4 24 hours, 365 days a year	0345 246 0433
Home Emergencies Optional with Section 5 24 hours, 365 days a year	0345 301 6241

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Legal advice Optional with Section 4 24 hours, 365 days a year

Home Emergencies 24 hours, 365 days a year 0345 246 0433 0345 878 5068

If you would like a Braille, large print or audio version of your documents, please let us know.

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